**Site Cleaning Supervisor**

**Responsibilities**

* Provide effective and efficient cleaning services across a range of areas including: admin buildings, crib rooms; toilets and bath houses, washrooms, field equipment, mobile equipment and other mine site locations as required.
* Compliance with company procedure and standards and observing mine site safety in the course of duties
* Adhere to operation of equipment (SOP), handing of chemicals and manual handling practices
* Ensure adherence to Venetia’s compliance standards covering Safety, Health, Environment and Quality (SHEQ)
* Take personal accountability for own safety and being aware of impact of actions on the safety of others

**Experiences & Qualifications**

* A minimum of 6 months of coal mine experience (Essential)
* Current CBM and S11 (Essential)
* S1, S2, S3 and G2 (Desirable)
* Strong interpersonal skills
* Excellent written and verbal communication
* Personal drive & motivation
* Fully Vaccinated against Covid-19 (Vaccination Certificate or Proof of Valid Medical Exemption)

**What’s in it for you**

A coherent team culture with a real sense of community, engagement and a home away from home feel. We are committed to attracting and retaining the best and offer genuine career progression by investing in our people at every stage of their career. We provide opportunities to upskill and train in village management, hard and soft FM and hospitality as well as opportunities for multi-skilling across different areas of our project. We are passionate about supporting others to realize their full potential.

We offer fulltime employment, above award rates of pay, options for overtime and a variety of lifestyle rosters. We provide all your meals and accommodation whilst on shift giving you more time and money to do what you love!

At Ventia we value our people and provide a range of benefits to help you look after yourself and your family as you build a rewarding career with us. In joining our team, you can expect:

* Paid parental leave (for both primary and secondary carers)
* Access to our village’s fantastic lifestyle options including gyms, yoga, cultural and health and wellbeing programs with a focus on mental health through our mental health peer support network
* Access to discounted gym membership and discounted private health insurance
* Access to a variety of learning & development opportunities
* For our leaders’ access to Ventia’s Essential Leader Program and Ventia’s Women Leading program
* Study Assistance
* Discounted travel
* Novated leases and discounted car purchases
* Preventative healthcare (flu vaccines & quit smoking programs)
* Professional advisors & employee assistance program (EAP)
* Salary sacrifice on super contributions and salary continuance insurance

**Our Culture**

Every person that joins us on the Ventia journey has a unique and powerful impact on how we as an organisation provide vital services not only to our clients but also within our communities.

Needless to say, our strength is in the type of person our culture attracts, who rallies around our purpose, and who are empowered to pursue that purpose through a multitude of avenues.

**Our Values**

Our values are at the heart of everything we do. They’re the spirit behind every action and intention here at Ventia, helping us to create a workplace where everyone can thrive. No matter what someone’s role is, where they’re based or what their goals are, our values act as a universal guide to help our teams do the best work of their life at Venita.

* Collaboration – We achieve more together
* Integrity – We do what’s right
* Challenge – We drive to deliver
* Ingenuity – We create better ways

**About Ventia**

Ventia’s facilities management solutions enables our clients across a broad range of sectors to focus on their core business. We provide facility management services including; building and open space maintenance, operations, asset management, project management and delivery services.

Our client, Anglo American are a leading global mining company with a portfolio of world-class coal mining operations and undeveloped resources. Anglo American produces and exports the highest quality hard coking coal around the world to be used for steel production for critical building and infrastructure.

Ventia provide Hard and Soft FM services including village maintenance and accommodation to a number of Anglo American sites across the Bowen Basin.

If you have the above skills and experience, we would love to hear from you. Click the apply button on this page.

Position Reference Number: 140061

**Cleaning Services Manager**

* Commercial cleaning experience, ideally with multiple types of equipment and machinery
* Demonstrated team leadership experience of large teams, including performance management
* Experience in large retail environment - advantage
* Impeccable communication skills both written and verbal with the ability to resolve issues calmly and professionally
* Outstanding problem solving skills and strong attention to detail
* Exceptional time management, organisational and effective trouble shooting skills
* Positive and engaging manner with all stakeholders, strong customer service orientation
* Prior experience in a unionised environment – advantage
* Previous hands-on and formal staff training experience - ideal
* Intermediate Microsoft Office skills - Outlook, Excel, Word, PowerPoint – essential
* Tertiary education preferred (not mandatory) or relevant work-related experience – ideal
* Current open NSW driver licence
* Fully vaccinated in COVID-19